

**DIOCESE OF CHARLOTTE  
RISK CONTROL PROGRAM**

**GUIDELINES FOR PARISH AND SCHOOL OPERATIONS**

**VII. ATHLETIC PROGRAMS**

Supervision

The Dioceses should provide, or ensure that the users provide, appropriate adult supervision when facilities are being used for athletic events.

Adult Open Gym/Athletic Programs

Each person, whether a parishioner or not, should sign the release agreement each time they participate.

Youth Athletic Programs

Parents should sign the form for each program in which their child participates. Private health insurance or school activity insurance is required before allowing students/youths to participate.

Volunteer Drivers

When the Dioceses utilize this type of transportation for youth activities, but not car pooling, an information form should be completed for each driver and the information verified. If the driver will be driving a Diocesan provided vehicle, the driver information should still be obtained. It is useful to make a photocopy of the driver's license. For further information, please reference back to Section II.

## **GUIDELINES FOR USE OF FACILITIES**

### Who

Whenever Diocesan facilities are used by non-parish organized groups, regardless of parish affiliation, certificates of insurance should be obtained.

Non-parish organized groups include: Boy Scouts, Girl Scouts, Knights of Columbus, neighborhood associations, Little League Baseball, exercise classes, karate classes, and music lessons. These organizations have a foundation outside the parish and many times will have insurance available through their state or national offices.

Other non-parish groups include: Baptism and wedding celebrations, anniversaries, class reunions, and other non-parish controlled social events.

By requiring these organizations and individuals to obtain the proper coverage, you are also ensuring that they obtain insurance protecting themselves as well. This coverage will protect the organization or individual, and its officers, employees, agents, and volunteers. In our current litigious society, this is important protection.