



**Application Packet For Grades 6, 7, 8
At
Holy Trinity Catholic Middle School
&
St. Mark Catholic School**

Click on the Information Desired

- **Application Guidelines**
- **Required Submissions for Application**
- **Application**
- **Immunization Requirements**
- **Student Health Form**
- **Parish Voucher**
- **Holy Trinity Catholic Middle School Profile**
- **St. Mark Catholic School Profile**

Admissions Guidelines 2010-2011 Kindergarten through Eighth Grade

Applications for enrollment in the MACS system will be accepted beginning January 4, 2010.

Early admissions	January 4, 2010 through January 31, 2010
Spring admissions	February 1, 2010 through February 28, 2010
General admissions	March 1, 2010 - until all seats are occupied

Admissions invitations will be mailed according to the following schedule:

Early admissions	Mid March, 2010
Spring admissions	Mid April, 2010
General admissions	Three weeks following testing

If you are applying for an elementary grade (K thru 5th) it is most important that your three school choices be completed on your student's application. An incomplete application will be returned. Every effort will be made to assign your student to your first choice school. Your child will be placed on a system-wide wait list for that grade level only when your three school choices are not available. Your student will be assigned from the wait list to the first seat that becomes available within your three choice schools. If you are applying for a middle school grade only one school choice is required.

The kindergarten and transitional kindergarten application process requires a completed Preschool Assessment Form which is enclosed in this packet. This information assists the Admission Committee in determining each applicant's readiness for the MACS programs. It is the responsibility of the parent to present the Preschool Assessment Form (with the small return envelope also in this packet) to the student's current PK teacher. (If your child is not attending a preschool, please indicate this on the second side of the application.) Please encourage the teacher to complete and return the form in a timely manner. It is understood by the MACS Admission Committee that children will continue to grow and develop between now and entering a kindergarten program, however, the comments of the preschool teacher are needed at this time to assist MACS to better understand the child's current development. An admission decision will not be made until the completed form is received. The completed Preschool Assessment Form should be mailed by the preschool to: MACS Admission, 1123 South Church Street, Charlotte, NC 28203.

Submit a completed application for each applicant to the MACS Admission Office. An application will be processed once all paperwork is complete and copies of requested information and fees have been provided. **Each completed application should be accompanied by a \$100 (per student) non-refundable application fee.** Checks are to be payable to MACS.

MACS Priority Placement

Priority placement is given to students according to the following classifications:

- siblings of current MACS students who are participating Catholics
- current Transitional Kindergarten students who are participating Catholics
- students of MACS teachers who are participating Catholics
- participating Catholics of a Mecklenburg County parish
- participating Catholics of a parish outside of Mecklenburg County
- current Transitional Kindergarten students who are non-participating Catholics and non-Catholics
- siblings of non-participating Catholics and non-Catholics currently attending a MACS school
- non-participating Catholics and non-Catholics

Additional Considerations

In all cases involving Catholic students, their pastor must certify (with his signature on the enclosed Parish Participation Voucher) that they are participating Catholics in order to have priority placement and be eligible for the Catholic tuition rate. In order to be eligible for the participating parishioner tuition rate, Catholic families transferring into the Charlotte area may provide a letter from the pastor at their current parish stating that they are participating parishioners.

If there are more students who apply in a given category than space available, a lottery will be used to determine admission, beginning with early admission applicants. Students who are not assigned a seat will be placed on a system-wide wait list for that grade level.

All schools in the Diocese of Charlotte admit students of any race, color, sex, religion, national and ethnic origin to all the programs and activities generally accorded or made available to students at these schools.

Placement Screening

Entrance into a MACS school is subject to screening. Dates and times will be scheduled by our screening agency, ABC Tutoring, upon receipt of completed application.

The following placement screening will be administered:

Entering Transitional Kindergarten
or Kindergarten

Test of Early Reading Ability (TERA)
Test of Early Mathematics Ability (TEMA)
Peabody Picture Vocabulary Test (PPVT)
Speech and Language Evaluation

Entering Grades 1 through 3
Entering Grades 4 through 8

Woodcock-Johnson Test of Achievement (WJA)
Iowa Test of Basic Skills (ITBS)

Parish Support Program

A tuition assistance plan exists to assist families with identified financial need. This program is funded by the local Catholic parishes for participating parishioners. These funds are distributed on a sliding scale need basis. Applications for tuition assistance are mailed to families who have been accepted and have paid their registration and capital fees. A full refund of the capital fee and any tuition payments will be available if MACS is notified of the student withdraw within **10 days** of receiving the decision concerning tuition assistances. The application fee and registration fee are **non-refundable**. Contact the MACS Business Office (704.370.3264) for more information on these programs.



The following must be returned to the MACS office for Application for Admission. Click on a particular form to access the form.

- Completed Application
 - Click here to access application – it can filled out on line and printed out.
- \$100 nonrefundable application fee to initiate the admissions process
- Make checks payable to MACS (Mecklenburg Area Catholic Schools)
- Copy of the student's birth certificate
- Copy of the student's baptismal certificate
- Copy of student's current report card and previous year final report card
- Copy of student's current and previous year standardized test scores
- Proof of Physical Exam and Immunizations
 - Click here for Immunization Requirements
 - Click here for Printable Health Form
- Parish Participation Voucher
 - Click here for Printable Parish Voucher

The above should be sent to:
Mecklenburg Area Catholic Schools
1123 South Church Street
Charlotte, NC 28203

Mecklenburg Area Catholic Schools

MACS Family ID Number _____

Application for Admission – Middle School Grades 6,7,8

Date of Application _____ 20__

Applying for the _____ grade in _____ for 1st choice _____
6th, 7th or 8th month and year planning to enter Holy Trinity or St. Mark2nd choice _____
Holy Trinity or St. Mark

Please complete this application and return it to the MACS office with the requested documents.

No admission decision can be made until all documents that pertain to your student have been received.

- \$100 nonrefundable application fee to initiate the admissions process
- Make checks payable to MACS (Mecklenburg Area Catholic Schools)
- Copy of the student's birth certificate
- Copy of the student's baptismal certificate
- Copy of student's current report card and previous year final report card
- Copy of the student's current and previous year standardized test scores
- Proof of Physical Exam and Immunizations (Health form enclosed)
- Parish Participation Voucher (enclosed)

MACS USE ONLY

Check # _____

Amount _____

Date _____

For _____

Student Information

Full Name _____ Preferred Name _____

Permanent Address _____

City _____ State _____ Zip _____

Telephone Number _____ Date of Birth _____ Male ___ Female ___

Religion Roman Catholic Parish Registered In _____

City, State _____

 Other Name of Religion _____Has applicant received First Eucharist? No Yes If yes, date received _____

Has applicant ever been enrolled in a Mecklenburg Area Catholic School? _____ no ___ yes

If yes, last year enrolled? _____ Which school? _____

Parent Information*With whom does the applicant reside?* _____**Father's** Name (or Legal Guardian) _____

Home Telephone _____ Business Telephone _____

Company _____ Occupation Title _____

Mother's Name _____

Home Telephone _____ Business Telephone _____

Company _____ Occupation Title _____

Names of other children currently enrolled in a MACS school.

Name _____ School _____ Grade _____

Name _____ School _____ Grade _____

(over please)

School Information

Currently in grade _____ Present School _____

City _____ State _____ Zip _____

Name of principal or head of school _____

School Telephone _____

Previous schools applicant has attended _____ Grade completed _____

_____ Grade completed _____

_____ Grade completed _____

Grades repeated, if any _____

Has the applicant ever received auxiliary services such as outside tutoring, psychological or educational testing, speech/language assistance, or professional counseling? yes no

If yes, explain _____

Please provide copy of any test results.

Has the applicant been hospitalized for significant medical treatment? If yes, please describe. _____

Has a physician ever prescribed any medication for attentional or emotional concerns, or is the applicant presently receiving such medication? yes no

If yes, list medication and possible side effects _____

Is your student receiving additional services such as gifted program, speech, language, or learning support? _____

List any other health or learning considerations needed for this child _____

If English is not the primary language spoken at home, what is? _____

These statements are true and accurate to the best of my knowledge. I understand that if pertinent information is not included or falsified, that my student's acceptance could be jeopardized or result in his/her removal from the school in the future. I enclosed a check for the application fee of \$100 per student applying for admission to Mecklenburg Area Catholic Schools.

Signature of parent or guardian _____ Date _____

**Diocese of Charlotte
Catholic Schools
School Health Services
School Year 2010-2011**

All students are required by NC General Statute 130A-154 to have the following immunizations in order to attend school (all public and private schools)

- 1. DTP/DTaP – 5 doses**
- 2. Tdap booster prior to entering the 6th grade if it has been 5 years or greater since the last DTP/DTap**
- 3. Polio – 4 doses**
- 4. Hib – 1 dose (cannot be administered after age 5)**
- 5. Hepatitis B – 3 doses**
- 6. Varicella – 1 dose**
- 7. Measles – 2 doses**
- 8. Mumps – 2 doses**
- 9. Rubella – 1 dose**

The above requirements are applied for certain age groups and whether or not immunizations began as an infant. The school nurse reviews these requirements on an individual basis as each student is enrolled.

Parents must provide the immunization certificate to school. The immunization certificate may be copied. The original certificate should be retained by the family (and updated as booster doses are received) throughout the child's school career extending through college.

Immunization Certificates presented to school must include:

1. Name of child, birth date, address and names of parent/.guardian.
2. Full dates of each immunization dose (month, day, year)
3. Name and address of physician or clinic which administered the immunizations.
4. Certificates are to be signed or stamped by the physician or clinic.

**DIOCESE OF CHARLOTTE
STUDENT HEALTH RECORD**

SCHOOL _____ GRADE _____

NAME(LAST) _____ (FIRST) _____ (MIDDLE) _____ BIRTH DATE _____ SEX _____

FATHER AND MOTHER (MAIDEN NAME) OR GUARDIAN _____

ADDRESS _____ CITY/STATE _____ ZIP _____

RECORD OF IMMUNIZATION (Enter date of EACH dose - Mo/Day/Year)					
DTaP	POLIO	MEASLES	Hib	HEPATITIS B	HPV
#1	#1	#1	#1	#1	#1
#2	#2	#2	#2	#2	#2
#3	#3	MUMPS	#3	#3	#3
#4	#4	#1	#4	HEPATITIS A	MENINGITIS
#5	MMR	#2	VARICELLA	#1	#1
Tdap	#1	RUBELLA	#1	#2	
#1	#2	#1	#2		
#2					

STATE LAW REQUIRES MINIMUM DOSES FOR EACH VACCINE (SEE REVERSE)
NOTE: Exemptions from NC State Immunization Law require that a statement must be on file in student's permanent record. Exemptions must meet requirements of the law. Medical _____

HEIGHT _____ WEIGHT _____ BP _____ LAB REPORT _____

VISUAL ACUITY (R) _____ (L) _____ W/O GLASSES/CONTACTS

HEARING PASS _____ FAIL _____

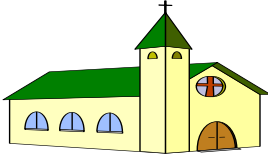
PHYSICAL EXAM	NORMAL	ABNORMAL	PHYSICIAN'S COMMENTS
NUTRITION			
SKIN AND SCALP			
ENT			
TEETH			
EYES			
HEART			
LUNGS			
ABDOMEN			
ORTHOPEDIC			
NEURO			

CHECK BOX	PRESENT	ABSENT	PHYSICIAN'S COMMENTS
EMOTIONAL/MENTAL BEHAVIOR PROBLEM			
PHYSICAL HANDICAP-LIMITS ACTIVITY			
RESTRICTION NEEDED			
ENCOURAGE PARTICIPATION			
OTHER HANDICAP/DISABILITY:			
SEIZURES			
ALLERGIES			
ON MEDICATION (SPECIFY)			
FOLLOW-UP RECOMMENDED			

- Cleared - I certify that I have examined the above named student and that such exam reveals no condition that would prevent this student from participating in interscholastic sports or physical education classes.
- Not cleared. If student not qualified, list reasons. _____

DATE of EXAM _____ PHYSICIAN'S SIGNATURE _____

Physician's Address _____



PARISH PARTICIPATION VOUCHER

Each family expecting to be classified as a participating parishioner of a Mecklenburg Area Catholic Parish is required to complete this form, have the form signed by their pastor and return it to the MACS Business Office. Without this form, signed by your pastor, your family will be classified as a non-participating parishioner and charged the corresponding rate.

Families who are relocating to the Charlotte area must submit a voucher signed by their current pastor in order to be eligible for the participating parishioner rate. The Catholic transfer status will be valid for a six-month period. After six months, a voucher from a Mecklenburg Area Catholic Parish will be required.

Each family expecting to participate in the parish subsidy program is required to be registered and participating in a Mecklenburg Area Catholic Parish. This matter is to be clarified for each student before formal enrollment in the school system. Your status as a participating parishioner will be verified annually.

FAMILY INFORMATION			(Please print or type all information)
Family Name:			
Address:			
City:	State:	Zip:	
Telephone Number:		Previous Parish:	

STUDENT INFORMATION	
Student Name:	
Entering Grade:	School:
Student Name:	
Entering Grade:	School:
Student Name:	
Entering Grade:	School:

I/We, the parents/guardians of the student(s) listed above understand:

- A. A registered member is one who is officially listed on the parish census.
- B. A participating member is one who is involved and intends continued involvement in weekly parish worship and contribution of time, talent and treasure for the support of the parish.

Parent/Guardian Signature: _____ Date: _____

Parish: _____ Envelope No. _____

I certify, as pastor of the above designated parish, that the listed parent and student(s) are participating parishioners.	
Pastor Signature:	Date:

Holy Trinity Catholic Middle School Profile 2009-2010

Holy Trinity Catholic Middle School opened in August of 1995. It is located at the former site of Charlotte Catholic High School and houses 6, 7, and 8th grades.

Faculty

38	Full-time Teachers
16	Specialist Teachers
3	Full Time Counselor
1	Dean of Students
3	Full Time Academic Support
2	Assistant Principal
1	Administrative Assistant
1	Office Manager
1	Office Assistant
1	Secretary
1	Registrar/Secretary
1	Media Specialist
1	Media Assistant
2	Nurse/Health Assistant
1	Chaplain
1	Director of Religious & Sacramental Programs
1	Technology

Student Enrollment

Grades: 6-8
 Total: 921
 Girls: 450 Boys: 471
 Catholic: 850
 Other Faiths: 71
 Student: Teacher Ratio: 25:1

Accreditation

Holy Trinity Catholic Middle School is fully accredited by the Southern Association of Colleges and Schools (SACS/CASI) and the North Carolina Department of Public Instruction.

Areas of Study

All students will receive instruction in Religious Education, Math, Pre-Algebra, Algebra, Science, Social Studies, Language Arts.

School Year

The Middle School year is divided into two semesters of 18 weeks each with 4 1/2 week interim periods and 9 week reporting periods.

The school day's beginning and end time will be coordinated with the Transportation Committee.

An after-school enrichment program is offered from 3:15 - 6:00 pm on school days. There is a nominal fee for this program.

Extended Programs with Specialist Instructors

Book Illustration
 Mixed Chorus
 Computer
 Web Design
 Art
 Drama/Musical Theatre
 French/Spanish/German
 Introduction to Business
 Keyboarding
 Band
 Creative Writing
 Public Speaking
 Yearbook/Newspaper
 Journalism
 Journey of Choices
 Bull Dog TV
 Broadcast
 Desktop Publishing
 Finance
 Fashion Merchandising
 Sports Marketing
 Advanced Painting
 Study Skills
 Documentary Film
 Knitting/Sewing
 Gutenberg Project

School Traditions

Spelling Bee
 Geography Bee
 Beta Convention
 Student Council Workshop
 Service Days
 Math Counts

Athletics

Girls Volleyball	7-8
Boys and Girls Soccer	7-8
Boys Football	6-8
Boys and Girls Tennis	7-8
Boys Wrestling	6-8
Boys and Girls Basketball	7-8
Girls Cheerleading	6-8
Boys and Girls Track	6-8
Girls Softball	7-8
Golf	7-8
Baseball	7-8
Cross Country	6-8
Boys and Girls Lacrosse	7-8

All 6th graders will be eligible for school intramurals.

Clubs and Activities

Student Council
 BETA Club
 Yearbook
 Chess Club
 Chapel Club
 Jazz Band
 Bowling
 French Club
 Spanish Club

Special Awards and Honors

Presidential Academic Fitness Award
 Presidential Physical Fitness Award
 Honor Roll
 BETA
 Team Awards

For Further Information

Principal

Kevin Parks
 Holy Trinity Middle School
 3100 Park Road
 Charlotte, NC 28209
 (704) 527-7822

MACS Director of Admissions

Virginia Bond
 (704) 370-3273

Saint Mark Catholic School Profile 2009-2010

Saint Mark Catholic School opened in August 2003. The campus serves students in kindergarten through eighth grade. This beautiful facility contains a chapel, media center, gym, cafeteria, and labs for computers, science, music and art classes.

Student Enrollment

Grades K - 8
 Total: 710
 Girls: 343 Boys: 367
 Catholic: 687
 Other Faiths: 23
 Student:Teacher Ratio: 24:1



Faculty

Principal
 Assistant Principal
 40 Full-time Teachers
 7 Part-time Teachers
 11 Teacher Assistants
 2.5 Counselor
 2.5 Learning Support Teacher
 1 Learning Enrichment Teacher
 1 School nurse

Areas of Study

All students receive instruction in Religious Education, Mathematics, Science, Social Studies, English/Language Arts, Physical Education and Health.

Expanded Programs w/ Instructors

Computer
 Art
 Music
 Instrumental Music Program (nominal fee)
 Dance
 4th – 8th Grade Band
 Spanish Studies; French Studies
 Broadcast Journalism
 Counseling
 Library
 Learning Support Program for students with identified needs
 LEAP – Learning Enrichment

School Year

The MACS elementary school year is divided into two semesters of 18 weeks, each with 4 1/2 week interim reporting periods, and 9 week reporting periods.

A school day is from 8:15 am until 2:45 pm. Before school care is available (at no charge) beginning at 7:00 am daily.

An after-school enrichment program is offered from 2:45 pm - 6:00 pm on school days. Registration is required and space is limited. There is a fee for this program. After school care is available from dismissal until 6:00pm on early dismissal days.

Clubs and Activities

Student Council
 Yearbook
 Math Club
 Math Counts
 Honors Chorus
 Junior Achievement
 Accelerated Reader
 Math Superstars
 Student Newspaper
 DARE
 Chess Club
 Scouts – Boy/Girl
 Kids in Touch
 Safety Patrol
 Wrecking Crew
 Lego Club
 Computer Club
 Science Olympiad
 Art Club
 Altar Servers

Athletics/ Mascot: Lions

Boys & Girls Basketball (K-8th)
 Boys & Girls Soccer (K-8th)
 Volleyball
 Golf and Tennis
 Cross Country
 Football
 Baseball and Softball
 Cheerleading

School Traditions

Spelling Bee
 Field Day
 Geography Bee
 Catholic Schools Week
 New Family Social
 Book Fair
 Living Stations of the Cross
 Bingo
 May Crowning
 Diabetes Walk
 Trivia Night
 Carols in the Courtyard
 Living Rosary
 30 Hr. Famine
 End of Year Carnival

Parent Organizations

Parent-Teacher Organization PTO
 Athletic Association
 Moms In Touch
 School Liaison Team

For Further Information

Principal

Debbie Butler

Assistant Principal

Anne Fulmer
 14750 Stumptown Road
 Huntersville, NC 28078
 704.766.5000

MACS Director of Admissions

Virginia Bond
 704.370.3273